

Record of Meeting		
Meeting: FVES Council - Forest Valley Elementary School		
Location: Library		
Date: May 9, 2023	Start time: 6:50 pm	End time: 8:00 pm
Item	Topic and discussion	Actions
1	Greeting (Ruth Middlebrook and Nancy Barber) <ul style="list-style-type: none"> • Ruth opened the meeting by welcoming participants. • The agenda was shared by email ahead of the meeting and passed by Susan and Natalie. • The minutes were shared by email ahead of the meeting and passed by Susan and Natalie. 	
2	Principal’s Update (Stephanie Borrens) <ul style="list-style-type: none"> • No changes to number of classes planned for next year • Kindergarten info session for next year’s JK/SK students scheduled for <u>May 30, 2023</u> • EQOA scheduled for <u>May 30, 31 and June 1, 2023</u> for 3rd graders. Testing will take 4 hours and be done on computers. • Grade 5 visit to Emily Carr scheduled for <u>June 9, 2023</u> (9:45 am to noon): musician and pizza lunch • Report card writing to take place on <u>June 2, 2023</u> PD day • UPDATE: Scholastic bookfair starts <u>June 1, 2023</u> 	
3	Teacher’s Update (Suzanna Brydon) <ul style="list-style-type: none"> • Education Week Art Show, Poetry, Video, Volunteer Breakfast and Choir well received • Students had drumming and ‘boom whackers’ • Luv to Groove scheduled for this week • Girls and Boys soccer tournament next week • Track and Field scheduled at the school <u>May 26, 2023</u> • Updates on class activities: <ul style="list-style-type: none"> • Grade 1, EFI – drama, play • Grade 2 – McSkimming Field Trip • Grade 2, EFI – Continents and World Communities • Grade 4/5 – “I Am” Poetry • Grade 3/4/5 – Speech Writing Contest • JK/SK – Chicks arrived and hatching, nine viable chicks 	
4	Treasure’s Update (Amy Goodfellow) <ul style="list-style-type: none"> • Updated budget to follow • Deadline for teacher receipts: <u>June 1, 2023</u> 	Stephanie to communicate to teachers re receipts

<p>5</p>	<p>Roundtable (Ruth Middlebrook) Fundraising:</p> <ul style="list-style-type: none"> • Walk-a-Thon – <u>May 19, 2023</u> • Small freezies in the freezer, organized by class • Messaging to be sent out, including Movie night info and save the date for the end of year BBQ • Volunteers: Amanda, Natalie, Juliana and Katherine • Ice Cream Fridays – <u>June 9, 16 and 23, 2023</u> • Freezies and ice cream sandwiches to be sold via pre-order - \$5 for three weeks • Karin has extra freezer space for temporary storage • Ruth has prepared letters requesting ice cream donations from grocery stores • Movie Night – <u>June 1, 2023</u> • Amanda to review food/drink • Amanda to ask for movie suggestions and hold survey from students to select film • End of Year BBQ – <u>June 23, 2023</u> • Hot dogs instead of pizza: regular, vegetarian and Halal needed, along with buns, ketchup, mustard, relish, canteen with pop and chips and other snacks • Donut and snow cone truck booked • Ideas for entertainment: Susan suggested a ‘game night guy’, animal demonstration silent auction, cheerleaders, firetruck; Natalie suggested face painting; Stephanie suggested Lollipop pull and prizes (in FVES storage room); Amanda to discuss with DJ from V-Day dance; • Subcommittee scheduled to meet <u>May 31, 2023</u> • Yearbook (Nancy) • 23 entries submitted for cover art • Winning front and back covers and 12 runner ups to be put up on display board near the office • Katherine to give Nancy the number of orders received (we needed to sell 65 to qualify for free shipping on order, and sell 70 to cover 10 books for kids who did not order in Grade 5, or who need financial assistance) • Nancy showed draft to teachers and asked for feedback, small changes to be made per requests • Boston Pizza Night (Natalie) • Successful event, though the restaurant was very busy and service was slow 	<p>Juliana to create and distribute flyer</p> <p>Amanda to ask Katherine to add to school cash online</p> <p>Juliana to set up display</p>
----------	---	--

	<ul style="list-style-type: none"> • Event was easy to organize • May consider alternative venues • Waiting on fundraising amounts • Jumpers by Smash +Tess as Fundraiser (Ruth) • Canadian clothing company to give money back when people shop with a school specific discount 	
Next meeting: June 13, 2023 in the Library		
Present		Absent
Ruth Middlebrook Nancy Barber Amy Goodfellow Amanda Rushton Juliana Laboucane Stephanie Borrens Suzanna Brydon Karin Humenuk Natalie Brazeau Katherine Comber Susan Neal Andrea Morissette		Erica Harnett Katie Morissette Kyle Stanley Gary Huhtanen Patrick O’Brien Queenie Clarke