

Record of Meeting		
Meeting: FVES Council - Forest Valley Elementary School		
Location: FVES Library		
Date: October 11, 2022	Start time: 6:50pm	End time: 8:00pm
Item	Topic and discussion	Actions
1	Greeting (Victoria Deanes and Ruth Middlebrook) <ul style="list-style-type: none"> • Ruth opened the meeting by welcoming participants. • The agenda was shared by email ahead of the meeting and passed by Erica and Andrea. • The minutes were shared by email ahead of the meeting and passed by Andrea and Susan, with one edit: Snowflake Sale dates corrected to set-up on Dec 15th and sale on the 16th. 	Juliana: Confirm that permit is for Dec 15 th (confirmed)
2	Principal's Update (Stephanie Borrens) <ul style="list-style-type: none"> • Stephanie was unavailable. Suzanna delivered Principal's Update by proxy. • School is fully staffed. Last two EA positions filled in the last two weeks. • School reorganization: only two students needed to be moved to meet ministry standards • One Grade 2 class has 27 students for one hour daily – math lesson. Extra support being provided. • Structured literacy is this year's focus. Lots of new resources. Screening of Grades 1-5 complete. Three tiers: (1) Group Instruction; (2) Lexia; (3) Empower • Grade 3 will participate in Swim to Survive program. Two fall sessions, funding by Government of Ontario. 	- Many parents concerned with high volume class and would like Stephanie to address this at next meeting.
3	Teacher's Update (Suzanna Brydon) <ul style="list-style-type: none"> • Suzanna spoke to: • November 11 ceremony planning has started • Teachers considering possibility of doing a musical this year • Leadership Club needs financial support: • Parent Reaching Out Grant offers \$500 for the year. • Upcoming events: <ul style="list-style-type: none"> - Track and Field Day (Grades 4 and 5 students on the Track Team) - MacSkimming's Field Trip (Grade 3) 	- Juliana to email Stephanie re parents at assemblies - Amy to review grant for club. Review other possible grants if needed.
4	Treasure's Update (Amy Goodfellow) <ul style="list-style-type: none"> • New format and outline for budget, for clarity • \$1,000 projected income estimated for Walk-a-Thon 	

	<ul style="list-style-type: none"> • Projected overtime after projected income, minus expenses is \$2,300 for the year • Fundraising discussed for: <ul style="list-style-type: none"> • Ice Cream program: Natalie asked that we add last five Fridays to the budget to sell ice cream treats (mini sandwiches or juice pops) • Pizza program: Question was asked about financial support for students whose families cannot afford to pay for Pizza. Juliana argued that if Council runs pizza as a fundraiser, breaking even by supplementing students would not be a fundraiser, but a Council initiative lunch program, which does not fall within Council’s constitutional mandate. Question as to whether within school’s budget to identify/assist families with pizza lunch. • For times sake, Council agreed that pizza forms could have disclaimers for families to ask for school support, and/or a pay-it-forward option. • 2022/23 Budget was approved by unanimous vote. 	<p>- Amy to add to budget projections</p> <p>- Juliana to email Stephanie re school budget for Pizza equity piece</p>
<p>5</p>	<p>Roundtable (Victoria Deanes)</p> <p>Fundraising:</p> <ul style="list-style-type: none"> • Google Form – Subcommittees • Email sent for people to sign up for various initiatives and subcommittees • Pizza Fundraiser • Amanda to send spreadsheets of information for program • Juliana to send pizza volunteers from Open House • Past Council member Shannon had precedent letters/forms for Pizza • Fall Photo Fundraiser • October 15, 2022 – 12 pm to 6 pm (24 families confirmed) • Projected income: \$600 • Kelly is volunteering all of her time. Victoria and others to pitch in for gift card to go with e-card. • Movie Night • Juliana chose Emperor’s New Groove as first movie as it is G-rated and has short run time for first movie night • Other suggestions: My Neighbour Totoro, Gnomeo & Juliet • Victoria, Amy, Ruth, Susan, Erica, Natalie can assist • Snowflake Sale • Andrea to chair (sort and setting up) and Juliana to be onsite day of sale 	<p>- Juliana to forward to new volunteers</p> <p>- Juliana to forward pizza contacts</p> <p>- Victoria to follow up</p> <p>- Juliana to set-up e-card.</p>

	<ul style="list-style-type: none"> • Needs: Four cash boxes with floats, inventory of gift wrap, donations of sale items and gift wrap and tape, • Grade 5's to assist with gift wrapping • Grade 5 shops first, then assists K-4 • All shopping to completed by 2nd nutritional break so money can be counted and put in safe for bank deposit • Winter Hamper • Juliana and Victoria to re-hash last year's vendor letter (in Google Drive) and get out earlier this year for donations – all members of Council are sked to assist in dropping off letters to various locations around city • FlipGive • Susan to register the school for FlipGive – virtual gift card program with no physical cards or money collection – low maintenance • Question of fees to use the program • Other Fundraising • Fresh Farms (Katherine) is a fresh produce fundraiser to be discussed again in May/June as it is within first few weeks of school • Gary pitched the idea of seedlings to Juliana at Meet the Teacher, waiting for more information about that • Valentines Dance (Katie) to discuss at Dec/Jan meeting about silent auction baskets 	<p>- Victoria to send Susan Council's email for use for this program and Susan and Amy to discuss invoicing</p>
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Next meeting: November 8, 2022 at 6:45 pm in the Library

Present	Absent
<p>Victoria Deanes Ruth Middlebrook Amy Goodfellow Juliana Laboucane Suzanna Brydon Andrea Morissette Erica Harnett Natalie Brazeau Katherine Comber Nancy Barber Susan Neal Patrick O'Brien Katie Morissette (On-line) Queenie Clarke (On-line)</p>	<p>Amanda Rushton Stephanie Borrens Karin Humenuk Gary Huhtanen</p>