

Record of Meeting		
Meeting: FVES Council - Forest Valley Elementary School		
Location: FVES Library		
Date: September 27, 2022	Start time: 6:50pm	End time: 8:40pm
Item	Topic and discussion	Actions
1	Greeting (Victoria Deanes and Ruth Middlebrook) <ul style="list-style-type: none"> ● Victoria opened the meeting by welcoming participants. Everyone introduced themselves as there were new faces. ● The agenda was shared by email ahead of the meeting and passed by Erica and Amanda. ● The minutes were shared by email ahead of the meeting and passed by Erica and Amanda. 	N/A
2	Principal’s Update (Stephanie Borrens) <ul style="list-style-type: none"> ● Stephanie will report at the next Council meeting, as we have Budget to discuss. 	
3	Teacher’s Update <ul style="list-style-type: none"> ● Our new teacher rep is Suzanna Brydon ○ New Wishlist Items: <ul style="list-style-type: none"> ○ White boards / dry erasers [*School Expense] ○ Headphones [Council to consider – Technology Funding] ○ Forest of Reading (Library) [*On the budget] ○ De-coding French Books [*School Expense] ○ Scientists in Schools [Council to Consider – Science Funding] ○ Love to Groove [Council to Consider – Last year \$900 was given to support this program] ○ Drama/Music programming [Council to consider – Arts Funding] ○ Clay for painting [*School Expense] ○ Field Trips [Council to Consider – Typically, \$300 per bus] ○ Music Play Subscription [*Stephanie to Review] ○ Musical instruments [Council to consider – Arts Funding] ○ Clubs: Funding Social Entrepreneurship (Council to consider – Club Funding) ^ <ul style="list-style-type: none"> - Grant Money may also be available 	* Stephanie will review the school expenses with staff. Some of these items have already been purchased. ^ Suzanna to forward information to Council for Grant review/ applications

<p>4</p>	<p>Treasure’s Update (Amy Goodfellow)</p> <p><u>Budget discussion:</u></p> <ul style="list-style-type: none"> ● <u>Estimates for Fundraising:</u> <ul style="list-style-type: none"> - Pizza program (Amanda is lead) – Still getting cost quotes, order forms will be needed, volunteers needed to assist, questions of equity and timeline (every other week or more often) - Milk program (Stephanie decided not to run milk program this year; expense and time considerations) - Cheese fundraiser to be removed (no longer running) - Fundscrip to be removed (not running this year) - Mabels Labels (not running this year) - School Clothing (Andrea is lead contact) – to discuss with vendor about dropping off orders at schools - Movie Nights (Juliana is lead contact) – we have 2 speakers, projector and screen (or sheet can be used) – need computer with downloaded movie, concessions to be sold (popcorn, chips, juice boxes) – advertisements - Card Project to be removed (not running this year) - Parent Involvement Fund is a Grant (no action required) - Snowflake Sale: (Lead Needed) – Works like a second hand holiday shop. In November, donations are collected from community. Volunteers separate goods by recipients (age or gender) and price goods. On December 14th, evening, shop is set up in the gymnasium. On December 15th, during school day, students buy gifts, Grade 5 students have a wrapping station, bake sale items. Whatever isn’t purchased is donated. - Valentines Dance: (Victoria to Lead) – DJ or music, sell pizza and snacks, bake sale, glow sticks, to discuss with librarian Christina [plan a book fair to coincide] ● <u>Estimates for Spending:</u> <ul style="list-style-type: none"> - Classroom Budgets: Stephanie thanked Council for generosity, but noted that classroom budgets are a large expense. Last year Council allocated \$2,350 to teachers to be used by teachers to purchase extras for classrooms. Discussion about lower amount from \$100 per teacher to \$75 per teacher. 	<p>Movie Night: Need to test equipment, Juliana to send movie voting email, need volunteers and snacks</p> <p>Need volunteer to organize Snowflake Sale.</p> <p>- Amy to calculate and propose numbers with amended budget</p>
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	<ul style="list-style-type: none"> - Love to Groove: Last year, Council committed \$900 to initiative. Very popular with students and teachers. <i>\$900 committed again this year.</i> - Costs discussed for field trips (\$300 per bus per class (15) would be too expensive), plays (\$650 for morning plus \$650 for afternoon group, also expensive for one day) - Per Student Fund: In place of paying for plays/field trips, Andrea suggested designating \$10 per student as part of a fund teachers can draw from to support such activities so that instead of parents having to pay a lot for field trip, the class already has some funding available, <i>\$3000 (\$10 per 300 students) was committed.</i> - Sound system removed from spending this year as speakers are working - Grade Five Fund: Council agreed to keep this expense <i>Council committed to \$1000</i> - Agendas can be removed from budget, not being used this year - Raz Kids: Stephanie will review whether licenses are needed as Alexia and Je Lis are now provided by School Board – remove from Council Budget - Forest of Reading Program: For the library, <i>Council committed \$500</i> - Staff Appreciation is being removed as this was put in place for Covid, in person appreciation will be able to return this year if parents want to do so - Science/Arts/Clubs: <i>Council committed \$1500</i> (\$500 each for science, arts and clubs funding at the school's discretion) - Technology: <i>Council committed \$500</i> to technology to consider purchasing headphones for classrooms [Stephanie cautioned that headphones are easily broken and that Council should consider subsidizing headphones for families who can't afford to send them] - Christmas Hamper: <i>Council committed \$150</i> to gift cards for groceries for needy families at winter break - Equity Fund: <i>Council committed \$500</i> for miscellaneous expenses to support students/families who might not otherwise participate without financial assistance 	
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	- Total proposed: to be determined when calculations made for Classroom Budgets	
5	<p>Roundtable Events:</p> <ul style="list-style-type: none"> ● October 6, 2022 – Meet the Teacher Evening <ul style="list-style-type: none"> ● Juliana is Lead. Need to set up tables and sign up volunteers for Council initiatives 	Display board to be done and volunteer helpers needed
Next meeting: October 11, 2022 at 6:45 pm in the Library		
Present		Absent
Victoria Deanes Ruth Middlebrook Amy Goodfellow Amanda Rushton Juliana Laboucane Stephanie Borrens Karin Humenuk Andrea Morissette Erica Harnett Natalie Brazeau Suzanna Brydon		Susan Neal Nancy Barber Katherine Comber Gerrian MacKinnon Katie Morissette Queenie Clarke Shirin Shallwani Kelly MacLean Kyle Stanley Patricia Nguyen Gary Huhtanen